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Advantages of Belonging to the PTA Organization

The millions of people who now belong to National PTA constitute a network of people committed to making the lives of children healthier, happier, safer, and more productive, whether those children live in their community, in a city a mile away, or in another state or country.

Expert guidance is available. Guidance comes from the experience, reputation, and resources of a national organization which has promoted the welfare of children and youth since 1897.

Practical ideas and program planning are shared. This help combines the knowledge of many state and national leaders, the ingenuity of thousands of other PTAs, and the advice of experts in various fields, and is available to PTAs in the many publications provided especially for them.

Individual assistance is provided to local units. Whenever a PTA needs assistance with a local unit concern or issue, individual assistance is available through councils, regions, and Oregon PTA.

Representatives at Oregon PTA Annual Conference and Convention and National PTA convention. Through their convention delegates, each local PTA/PTSA unit helps to develop programs and policies which will affect the welfare of children. These delegates also take home information and fresh enthusiasm for the tasks and responsibilities they encounter as PTA leaders.

Leadership training is provided through conferences, workshops, and conventions. This training helps current and future leaders acquire new skills and ultimately benefit the entire PTA membership. Each PTA/PTSA is required to have three (3) Oregon PTA training credits. The best way to fulfill this requirement is to have 3 representatives attend leadership training or convention annually.

Timely information is received. Local PTA/PTSA units receive information on education, child welfare, and legislation from state and national study committees. This information helps keep PTA members informed on developments affecting children, parents, teachers, and schools.

Opportunities to work on problems of state and national scope are provided. Members of local PTA/PTSA units, as members of Oregon and National PTAs can work together to solve broader problems than those limited to a single community. Thus, members broaden their own understanding of such problems and multiply their PTA's effectiveness.

Organized action on legislation and issues affecting the health, welfare, education, or protection of youth. PTA members can make their efforts count by uniting with other PTAs in Oregon and across the nation.

Collective strength through the large number of members in the national organization. PTA members, alerted by the state and National organizations, can join with millions of other members throughout the nation to secure what is best for all children.

Legal safeguards are provided. Local PTA/PTSA units benefit through the various types of group insurance, federal and state tax guidance, and recognized nonprofit tax exempt status.

Parent and teacher activity is ongoing and encouraged. PTA influence is the result of daily involvement and concern for studies, projects, service, and person-to-person communication between parents and teachers.

Tested ideas and programs worth sharing are available through PTA publications, programs, conferences and convention. PTAs can share experiences and can learn from the successes and mistakes of other PTA/PTSA groups throughout the country.

Local support is valued. Local PTA/PTSA unit members provide the grass roots support needed to achieve PTA goals for children and youth in every community. In return, the programs of National and Oregon PTA are readily shared with the members in local units.

Members have a wider influence. No person or association, working alone, can exert as much widespread influence on behalf of America's children and youth. By virtue of the numbers of people represented by National PTA, members at every level, local to National, are asked to sit on a wide variety of advisory panels and boards.

PTA Mission

The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

PTA Values

Collaboration - We work in partnership with a wide array of individuals and organizations to accomplish our agreed-upon goals.

Commitment - We are dedicated to promoting children's health, well-being and educational success through strong parent, family, and community involvement.

Accountability - We acknowledge our obligations. We deliver on our promises.

Respect - We value our colleagues and ourselves. We expect the same high quality effort and thought from ourselves as we do from others.

Inclusivity - We invite the stranger and welcome the newcomer. We value and seek input from as wide a spectrum of viewpoints and experiences as possible.

Integrity - We act consistently with our beliefs. When we err, we acknowledge the mistake and seek to make amends.



PTA Structure

National PTA

- Includes all who join local PTA/PTSA units and adheres to the National PTA Bylaws.
- Establishes basic policies for the organization.
- Represents PTA with other groups and organizations working for children and youth.
- Develops projects that are national in scope.
- Maintains legislative advocates at the federal level.
- Provides field service and leadership development to states.
- Develops and provides resource materials and publications.
- Holds an annual convention, which is the only business meeting of the organization.

Oregon PTA

- Is a chartered association of National PTA, whose members include all who join local PTA/PTSAs within Oregon and adheres to the Oregon PTA Bylaws.
- Represents PTA with other groups and organizations working for children and youth.

- Holds an annual state conference and convention, which is the only business meeting of the state organization.
- Interprets and implements National PTA policies, programs, and projects within Oregon.
- Provides service to local units through workshops and conferences, state legislative information and action, publications and materials, field services, and leadership training.
- Is led by an elected Board of Directors, all of whom are volunteers. The Board of Directors included the Executive Committee, Region Directors and Council Presidents.
- Various state committees carry out the work of the Oregon PTA under the direction of the Executive Board and Board of Directors. If you are interested in serving on a State committee, email your interest and qualifications to the State office.

Regions

- Is a geographical division of Oregon PTA. Currently there are 9 regions in Oregon.
- Includes all units within its boundaries and is represented on the Oregon PTA Board of Directors by an elected Region Director.
- Promotes the work of Oregon PTA and National PTA
- Channels information between Oregon PTA, local units, and councils.
- Below is a map of the regions of Oregon PTA if you are unsure which region your unit belongs to contact the Oregon PTA office.

Councils

- Includes Local PTA/PTSA Units within a geographical area, (i.e., city, county, or school district), organized for the purpose of counseling, training, and coordination, as approved and chartered by Oregon PTA.
- Serves as a link for the local unit to the region and Oregon PTA and adheres to the Oregon PTA Unified Bylaws for Council
- Council presidents represent their council area on the Oregon PTA Board of Directors.
- Serves as a conference body (a place to share ideas) and works to promote the goals of PTA within its boundaries.
- Provides workshops, leadership development, information, and programs.
- Guides, but does not legislate, for local units.

Local PTA/PTSA Unit

- Operates as a self-governing body after being chartered by Oregon PTA .
- Members are automatically members of their Local Council (if applicable), Oregon PTA and National PTA when they join a local unit.
- Any person interested in the well-being of children and youth, regardless of creed, color, ethnicity, race, economic, or educational status, and who are committed to the Mission

and Values, are welcome to join a local PTA. Students may become members, but their rights and responsibilities as members may be limited by the provisions of local law.

- Members are represented at the council, region, state and national level by the unit president and/or elected delegate(s).
- The structure of the unit and its specific rules, including its local portion of dues, are contained in the Oregon PTA Unified Local Unit Bylaws and the Standing Rules of the local unit. Such standing rules may not conflict with the bylaws of Oregon or National PTA.
- Plans programs and activities for children and youth specific to the needs of the local community to carry out the Mission and Values of PTA.

Oregon PTA Unit in Good Standing

The following items are required to be a local unit or council in good standing with Oregon PTA. These requirements are not meant to enforce rules upon our units but are designed to help your unit comply with state and federal laws for non-profit organizations and to keep your insurance active.

Units NOT completing all items within the specified deadlines could subject themselves to IRS fines, loss of insurance coverage, loss of tax-exempt status and even loss of their PTA charter. These are not optional and are in place to protect your officers and your unit.

1. Adhere to and promotes the Mission and Values, and basic policies of PTA.
2. Operate in compliance with the Unified Local Unit Bylaws of Oregon PTA.
3. Enter new members online and remit Oregon PTA & National PTA portion of dues to Oregon PTA monthly.
4. Practice responsible financial practices and procedures as referenced in the Oregon PTA training materials and this guide.
5. Demonstrate a commitment to the ideals of PTA and the promotion of parent, school, and community involvement through consistent yearly membership enrollment efforts. NEW UNITS shall set a minimum first year membership goal of 25 members.
6. Understand the value of training and attend workshops, conferences, resources, and opportunities for leadership development offered all levels of PTA.
7. Project a positive influence in its school and community.
8. Complete the following and submit copies (or evidence of completion) to Oregon PTA before November 30th each year.
 - Year-end Financial Report for previous year
 - Yearly audit report for previous year
 - Current Officers' List for current year
 - Standing Rules approved by members for current year
 - Annual Budget approved by members for current year

- At least 1 PAID Member in the Oregon PTA system
- Copy of Insurance Form Submitted to AIM with check # listed- (Original send to AIM)
- Copy of IRS 990/990EZ/990N - (Original Due to IRS by November 15th)
- Copy of CT 12 - (Original Due to Oregon Department of Justice - DOJ)
- 3 Oregon PTA Training Credits completed (1 credit/2 online certificate, 1 credit for convention or training events by Oregon PTA)
- NEW UNITS ONLY - Employer Identification Number (EIN)
- Copy of incorporation filing - Newly Incorporated Units only (Original to Oregon Secretary of State)

The information in this guide is designed to help you meet these expectations. There is also a checklist for items to submit to Oregon PTA in the Forms Section of this guide. Always call your region director, council president or the Oregon PTA office immediately if you are having trouble with any of these requirements.

Oregon PTA Events

Summer/Fall Leadership Training Events

Oregon PTA sponsored trainings. Trainings are full day with lunch included. Great for new officers, officers wanting to learn more about their position, school officials, community members, future PTA leaders, committee chairs or volunteers considering taking on more responsibilities. Hosted at various locations in Aug, Sept, October. Additional/similar trainings may be held in other Regions/Councils throughout the state depending on need.

Annual Conference & Convention

Held each April, the Oregon PTA Annual Conference & Convention is the the general meeting of all Oregon PTA members and so much more. It is an opportunity for current leaders and future leaders to train, network, celebrate successes, plan for the next year and be a voice for their unit at the annual meeting of Oregon PTA. It is suggested that units send at least 2 delegates each year to represent and vote for their unit. Also note that Oregon PTA offers scholarships and discounted pricing for early registration and buddy sign ups. Check the Oregon PTA website or Oregon PTA office for more information.

Other Events

Other events may be added by the board of directors such as family events, member events, program or award events, other trainings, legislative events, forums, etc depending on resources to further the Mission of Oregon PTA.

Websites

Oregon PTA Website

Offers resources and information, online registration for events and training, JOIN NOW (people can join your unit online through our site), and so much more. Our website is under some construction so if you can not find what you are looking for on the site contact the Oregon PTA office for assistance.

Oregon PTA Website: <http://oregonpta.org/>

National PTA Website

Information, resources, online training materials (Treasurer's be careful as these materials do not always follow Oregon guidelines), National PTA Program materials, National PTA member benefits, etc. The site is constantly changing so check it often for updated information.

National PTA Website: <http://www.pta.org/>

Communications

Publications

Onevoice

Official Newsletter of Oregon PTA sent electronically to members with a working email on file with Oregon PTA. Each issue provides valuable information from your State President, state committee chairs and state board. Be sure to keep your member's email addresses current in the Oregon PTA online system to ensure your members receive this important newsletter. Also forward it to any non-members who interact or volunteer with your unit as they may not receive it automatically. Also, encourage all board members to read it and stay up to date on deadlines, training opportunities and important notices.

Our Children

National PTA magazine bringing in-depth articles on new developments and research in education, health, school financing, National PTA projects and grants, etc. Each PTA unit will receive one copy of Our Children. Additional annual subscriptions (6 issues) are available from National PTA. See the National PTA website for more information: www.pta.org

Other Communications

Engage

Oregon PTA's system to keep you up to date on important issues impacting education. Emails are time sensitive and will give you information on what decision makers are currently discussing or voting on. The system also allows you to respond by contacting your local representatives with your opinion on these important issues directly from the email alert. Be engaged in what matters to children and families! More information on Engage can be found in the Legislative Activity Chapter of this guide.

National PTA Take Action Network

National PTA email list system (like Oregon PTA Engage) keeps you informed about National issues regarding children and education. When you sign up for this, you will receive time sensitive email alerts prompting you to contact your Senators and State Representatives regarding important issues. You must join via the National PTA site. Go to www.pta.org -

Advocacy - Take action Network. Take action today and make a difference for students of tomorrow.

Oregon PTA Emails & Phone Calls

Oregon PTA Board members take your personal information very seriously and will not share or sell your email or phone number to anyone -- not even National PTA. That said it critically important that your contact information for leaders and members is accurately entered into the Oregon PTA system so you receive important information in a timely manner. The main method of contacting you with information is going to be email and phone calls to your leadership team. Communications may come from several sources. You may be contacted by any of the following to give you information or follow up with your unit: Oregon PTA Administrative Assistant, Oregon PTA Executive Committee & Board Members, Committee Chairs, Region Directors and Council Leaders (if applicable). Please be sure to follow up with the person contacting your unit and read their emails. If you are unclear if the person contacting you is from Oregon PTA check with your Region Director/Council President or the Oregon PTA Office.

National PTA Emails

Because Oregon PTA does not share the contact information of its members to National PTA, the only way to receive notices from National PTA is to go on their site and register your email with them. Be sure to go to the National PTA website at: <http://www.pta.org/> and register your membership. Also sign up for each type of email communications you are interested in. Staying informed can really make a difference in your effectiveness as a leader.

Social Media - Oregon PTA and National PTA

Oregon PTA and National PTA utilize social media to keep you informed. Like their pages, follow them on twitter, etc to hear about fun contest and new information timely.

Oregon PTA Facebook: <https://www.facebook.com/oregonpta>

National PTA Facebook: <https://www.facebook.com/ParentTeacherAssociation>

Oregon PTA Twitter: <https://twitter.com/oregonpta> @oregonpta

National PTA Twitter: <https://twitter.com/NationalPTA> @nationalpta

More links can be found on the Oregon PTA website and National PTA website

Grants for Local Units and Councils

National PTA Grants

Throughout the year, National PTA offers awards or grants to honor or support PTAs as they engage families, support student success, improve the health and safety of students and families, increase access to arts education or celebrate advocacy and diversity.

Details about all National PTA grants can be found on the National PTA website at: <http://www.pta.org/programs/content.cfm?ItemNumber=2915&navItemNumber=511>

Oregon PTA Grants

New Council/Unit Development Grant

New Council and Unit Development Grants are available to local PTA/PTSA units and councils for the purpose of establishing and developing new units. To be eligible, local units or councils must

have submitted the following information to the office of Oregon PTA: elected officers list, membership payment, and Employer (Taxpayer) Identification Number

Units or councils must apply within the first six (6) months of their inception. Proposals must be submitted on the grant application, with approval by the local unit or council board, and the signature of the local unit or council president.

Grant moneys may NOT be requested to fund items such as: school equipment, insurance and treasurer's bond, membership dues, or other fundraising activities

If awarded, a summary with documentation of expenditures (for example, receipts or canceled checks) must be submitted to the state Office of Oregon PTA within 90 days of receipt of funds.

Project Grant

Project Grants are available to local PTA/PTSA units for the purpose of developing and/or implementing projects at the local level, according to the following guidelines.

- Local units must have met unit requirements; please refer to Local Unit Guidelines in the Local Leadership section of this manual.
- Proposals must be submitted on the Project Grant Form and they must be signed by the local unit president and one other member of the local unit board.
- The proposed project must promote the Mission and Objects of PTA.

- Grant moneys may NOT be requested to fund regularly budgeted items, such as: state convention attendance, school equipment, operating expenses, or fundraising activities
- A final evaluation report about the grant must be submitted to the Oregon PTA president within 90 days of the completion of the project.
- If awarded, the local PTA/PTSA unit will be eligible to apply again three (3) years from the date of application.

The Oregon PTA Grant Application can be found in the Forms Section of this guide or requested from the Oregon PTA office.

Oregon PTA Contacts 2015-2016

Who do I call with questions?

A local units first contact should normally be their Council President or Region Director but if you can not reach them, contact the Oregon PTA office for direction. If it is just a general question, such as a deadline or to find out if the office received the paperwork or check you mailed, you can call the Oregon PTA office directly. If you have a more difficult situation and are unsure who can answer your question, call the Oregon PTA office for guidance on the best person to contact. As Board Members of Oregon PTA, we are all committed to serving our Local Units to our best ability however we hope you understand that our Executive Committee, Region Directors, Council Presidents, and Committee Chairs are all just volunteers like you so if they are not available please be understanding and simply call the State Office for direction on who might be more available to help you right away.

Oregon PTA Office

Administrative Assistant	Beth Nead	office@oregonpta.org www.oregonpta.org	503-234-3928 (call) 503-234-6024 (fax)
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Executive Committee

President	Collin Robinson	president@oregonpta.org	541-206-9121 (cell) (text ok)
President Elect	Scott Overton	president-elect@oregonpta.org	503-288-9943 (home) 503-853-6731 (cell) (text ok)
Vice President for Leadership	Erin Fernald	leadership@oregonpta.org	503-545-2851 (cell) (text ok)
Vice President for Legislation	Betty Reynolds	bettyreynolds1@comcast.net	503-481-9480
Vice President for Membership	Vacant		
Vice President for Programs	Melody Hansen	programs@oregonpta.org	503-380-1999 (cell) (text ok)
Secretary	Jennifer Dalglish	jennaldalglish@outlook.com	503-679-7428 (cell) (text ok)
Treasurer	Chris Wiegand	treasurer@oregonpta.org	503-284-7069 970-202-9205 (cell) (text ok)

Region Directors

Region 1 Director	Jeff Hanes	j25hanes@hotmail.com	971-237-1066 (cell) (text ok)
Region 2 Director	Roger Kent Kirchner	rkkpdx@aol.com	503-771-2577 503-784-1664 (cell) (text ok)
Region 3 Director	Michelle Wilkinson	region3@oregonpta.org	541-259-4778 541-409-4170 (cell) (text ok)
Region 4 Director	Ane Roth	aneroth04@gmail.com	415-465-2908 (cell) (text ok)
Region 5 Director	Brooke Walker	oregonptaregion5@yahoo.com	503-317-5224 (cell) (text ok)
Region 6 Director	Vacant		
Region 8 Director	Vacant		
Region 9 Director	Guy McAllister	guymcallister@gmail.com	541-980-2388
Region 10 Director	Vacant		

Council Presidents

Clackamas Council PTA	Nicole Bailey	presidentccpta@gmail.com	503-866-5070
Grants Pass Council PTA	Stephen Pylant	spylant69@gmail.com	541-218-9446
Greater Albany Council PTA	Chaundra Carter	chaundrahgp@comcast.net	541-936-4701
Portland Council PTA	Lisa Kensel	portlandcouncilpresident@yahoo.com	503-788-1451
Springfield Council PTA	Faith Bowsby	springfieldcouncilofpta@gmail.com	541-221-1205 (cell) (text)

Student Representative

Student Representative	Vacant		
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Committee Chairs

Annual State Conference and Convention Chair	Jackee Duvall	jackeeduvall@hotmail.com	503-788-0857 503-309-9400 (cell) (text ok)
Diversity & Inclusion Chair	Vacant		
Health & Welfare Chair	Susan Hamann	susan.opta@gmail.com	503-781-9624 (cell) (text ok)
Parent/Family Involvement	Clark Peters	cpeters143@comcast.net	503-659-7350
Reflections- Arts in Education	Melody Hansen	programs@oregonpta.org	503-380-1999 (cell) (text ok)
Teacher Education Scholarship (TES)	Vacant		

Legislative Advocate

Legislative Advocate	Otto Schell	loschell@hevanet.com	503-319-3797
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